|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Day | Date | Shift Start | Shift End | Total Hours Worked | AuthorisedSignature |  |
| Sun |  |  |  |  |  |  |
| Mon |  |  |  |  |  |  |
| Tue |  |  |  |  |  |  |
| Wed |  |  |  |  |  |  |
| Thurs |  |  |  |  |  |  |
| Fri |  |  |  |  |  |  |
| Sat |  |  |  |  |  |  |
| **Employee’s Signature:** |  | Weekly Total |  |
| Sun |  |  |  |  |  |  |
| Mon |  |  |  |  |  |  |
| Tue |  |  |  |  |  |  |
| Wed |  |  |  |  |  |  |
| Thurs |  |  |  |  |  |  |
| Fri |  |  |  |  |  |  |
| Sat |  |  |  |  |  |  |
| **Employee’s Signature:** |  | Weekly Total |  |
| Sun |  |  |  |  |  |  |
| Mon |  |  |  |  |  |  |
| Tue |  |  |  |  |  |  |
| Wed |  |  |  |  |  |  |
| Thurs |  |  |  |  |  |  |
| Fri |  |  |  |  |  |  |
| Sat |  |  |  |  |  |  |
| **Employee’s Signature:** |  | Weekly Total |  |
| Sun |  |  |  |  |  |  |
| Mon |  |  |  |  |  |  |
| Tue |  |  |  |  |  |  |
| Wed |  |  |  |  |  |  |
| Thurs |  |  |  |  |  |  |
| Fri |  |  |  |  |  |  |
| Sat |  |  |  |  |  |  |
| **Employee’s Signature:** |  | Weekly Total |  |

Approved By: